



**INFORMATION SESSION DATE:**

If you have additional questions we will be hosting an information session in **Talley 4140 on March 18<sup>th</sup> at 6pm!**

**WHAT ARE THE BENEFITS TO ME?**

- Add or further develop the following competencies to your resume:  
*Career Management                      Digital Technology                      Oral/Written Communication*  
*Professionalism/Work Ethic            Global/Intercultural Fluency            Critical Thinking/Problem Solving*  
*Leadership                                      Teamwork/Collaboration*
- Gain knowledge of Career Development Center resources and learn how to maximize the use of the available resources to help you reach your future goals (hone resume, interview skills, & job search expertise).
- Build close relationships with peers and advisors including a strong support system.

**WHAT DO CAREER AMBASSADORS DO?**

- Present 2 pre-scheduled weekly LAUNCH series workshops each semester (covering career topics including networking, LinkedIn, and job/ internship search strategies – dates/ times for spring tentatively on Mondays and Tuesdays at 4:30 pm, schedule for upcoming semester will be provided well in advance).
- Present career-related workshops (topics include of Career Development Center services, resumes, and interview skills) requested by residence halls, Greek life, and other student groups.
- Represent and assist the Career Development Center at campus events, open houses, Pack-a-Palooza and career fairs
- Promote Career Development Center programs such as Co-op, internships, and career coaching by sharing your experiences with other students.
- Assist with resume critiques and mock interviews.

**WHAT ARE THE EXPECTATIONS OF THE ROLE?**

- Attend Training Retreats prior to the start of Fall and Spring semesters (dates TBD).
- Complete on-line training modules (approximately 5-10 hours) prior to your first semester as an ambassador.
- Approximately 3-5 hours of volunteer service per week during fall and spring semesters, which includes:
  - 2 LAUNCH Presentations a semester.
  - 4 Workshops a semester – Signed up for at your discretion.
- Enroll in and attend 2 credit USC 203 Career Readiness course for Career Ambassadors held weekly on Fridays from 1:55-3:45 pm.
- Represent the Career Development Center in a professional manner at all events and presentations.

**QUALIFICATIONS**

- Must be reliable, committed, and responsible with the ability to work well as a team member.
- Time-Management skills including usage of Google Calendar and Google Tasks.
- Motivated to serve and help fellow NCSU students as role model and with excellent interpersonal skills.
- Excited and ready to learn about career preparation knowledge.
- Currently enrolled in undergraduate degree program with a 3.0 GPA

**INTERVIEW PROCESS**

- Individual Interviews will be held 4/1 – 4/12 by appointment
- Group Interview will be held on 4/15 at 5pm, Location TBD

*\*PLEASE NOTE THAT THIS IS AN UNPAID, VOLUNTEER POSITION.\**

Questions? Contact Alex Ricciuti, [apricciu@ncsu.edu](mailto:apricciu@ncsu.edu)