

The following information was created by the Associate Deans of Academic Affairs, DELTA, the Registrar's office, and NC State Libraries.

You may copy and paste this content into your syllabus. Please read through this in its entirety and make appropriate changes for your specific course.

Due to the COVID-19 pandemic, public health measures continue to be implemented across campus. Students should stay current with these practices and expectations through the [Protect the Pack](https://www.ncsu.edu/coronavirus/) website (<https://www.ncsu.edu/coronavirus/>). The sections below provide expectations and conduct related to COVID-19 issues.

Health and Participation in Class

We are most concerned about your health and the health of your classmates and instructors/TAs.

- If you test positive for COVID-19, or are told by a healthcare provider that you are presumed positive for the virus, you should not attend any hybrid or face-to-face (F2F) classes and work with your instructor on any adjustments necessary; also follow other university guidelines, including self reporting ([Coronavirus Self Reporting](#)): Self-reporting is not only to help provide support to you, but also to assist in contact tracing for containing the spread of the virus.
- If you feel unwell, even if you have not been knowingly exposed to COVID-19, please do not come to a F2F class or activity.
- If you are in quarantine, have been notified that you may have been exposed to COVID-19, or have a personal or family situation related to COVID-19 that prevents you from attending this course in person (or synchronously), please connect with your instructor to make alternative plans, as necessary.
- If you need to make a request for an academic consideration related to COVID-19, such as a discussion about possible options for remote learning, please talk with your instructor.

Health and Well-Being Resources

These are difficult times, and academic and personal stress are natural results. Everyone is encouraged to [take care of themselves](#) and their peers. If you need additional support, there are many resources on campus to help you:

- Counseling Center ([NCSU Counseling Center](#))
- Student Health Services ([Health Services | Student](#))
- If the personal behavior of a classmate concerns or worries you, either for the classmate's well-being or yours, we encourage you to report this behavior to the NC State CARES team: ([Share a Concern](#)).
- If you or someone you know are experiencing food, housing or financial insecurity, please see the Pack Essentials Program ([Pack Essentials](#)).

Community Standards related to COVID-19

We are all responsible for protecting ourselves and our community. Please see the [community standards](#) (which have been updated for 2021) and Rule 04.21.01 regarding Personal Safety Requirements Related to COVID-19 [RUL 04.21.01 – Personal Safety Requirements Related to COVID-19 – Policies, Regulations & Rules](#)

Course Expectations Related to COVID-19:

- **Face Coverings:** All members of the NC State academic community are expected to follow all university policies and guidelines, including the [Personal Safety Rule](#) and [community standards](#), for the use of face coverings. Face coverings are required in instructional spaces. Face coverings should be worn to cover the nose and mouth and be close fitting to the face with minimal gaps on the sides.
- **Course Attendance:** NC State attendance policies can be found at: [REG 02.20.03 – Attendance Regulations – Policies, Regulations & Rules](#). Please refer to the course's attendance, absence, and deadline policies for additional details. If you are quarantined or otherwise need to miss class because you have been advised that you may have been exposed to COVID-19, you should not be penalized regarding attendance or class participation. However, you will be expected to develop a plan to keep up with your coursework during any such absences. If you become ill with COVID-19, you should follow the steps outlined in the health and participation section above. COVID 19-related absences will be considered excused; documentation need only involve communication with your instructor.
- **Technology Requirements:** This course may require particular technologies to complete coursework. Be sure to review the syllabus for these expectations, and see the [syllabus technical requirements](#) for your course. If you need access to additional technological support, please contact the Libraries' Technology Lending Service: ([Technology Lending](#)).

Course Changes Related to COVID-19

NO LONGER AVAILABLE - Grading/Scheduling Changing Options Related to COVID-19

Two policies, enhanced S/U Grading Option and Late Drop, put in place at the beginning of the COVID-19 pandemic have been discontinued.

In some cases, an option may be to request an "incomplete" in the course. If you are experiencing difficult or extenuating circumstances, you should discuss possible options with your instructor and your academic advisor.

Need Help?

If you find yourself in a place where you need help, academically or otherwise, please review these [Step-by-Step Help Topics](#). (Insert information or links for college or departmental level support programs, if available.)

Other Important Resources

- **Keep Learning:** [Keep Learning](#)
- **Protect the Pack FAQs:** [Frequently Asked Questions | Protect the Pack](#)
- **NC State Protect the Pack Resources for Students:** [Resources for Students | Protect the Pack](#)

- **Academic Success Center** (tutoring, drop in advising, career and wellness advising): [Academic Success Center](#).
- **NC State Keep Learning, tips for students opting to take courses remotely:** [Keep Learning Tips for Remote Learning](#)
- **Introduction to Zoom for students:** <https://youtu.be/5LbPzzPbYEW>
- **Learning with Moodle, a student's guide to using Moodle:** <https://moodle-projects.wolfware.ncsu.edu/course/view.php?id=226>
- **NC State Libraries** [Technology Lending Program](#)

Some other thoughts to consider for your syllabus or course website:

- Note the [syllabus regulation](#) has information about digitally-hosted components, which includes the use of zoom and also classroom recordings. Please also refer to the 'student privacy' section of the Keep Teaching FAQ: <https://provost.ncsu.edu/faculty-resources/keep-teaching/faqs/>.
- For remote exams: be very clear about what is allowed and not allowed. See, for example, the ST 311 situation where many students used Chegg. http://www.technicianonline.com/news/article_308a42f6-caf0-11ea-bc0e-2332ae88e82a.html
- If you plan to use exam proctoring: "This course may require proctored/ monitored exams. A request for in-person exam proctoring on campus has been submitted to [DELTA Testing Services](#). This information will be updated with further instructions once the availability of in-person exam proctoring on campus has been confirmed. This update may take place after the start of the semester."
- If gloves are recommended for use (such as in a computer lab): how to properly remove your gloves: https://www.youtube.com/watch?v=xTYioOo_6U
- Hand hygiene: Wash your hands frequently with soap and water for at least 20 seconds.
 - Follow proper hand-washing techniques, here is one example: <https://www.youtube.com/watch?v=bQCP7waTRWU>
 - If soap and water are not immediately available, use an alcohol-based hand-sanitizer containing $\geq 60\%$ alcohol.