

1. The Math Multimedia Center (MMC) is open Monday through Thursday 9–5pm and Fridays 9–4pm and provides first come, first serve walk-in tutoring with graduate students.
2. Tutors can help with any 100-level or 200-level MA course.
3. Upon arrival, please sign in on the green student sign-in sheet (attached to the whiteboard in SAS 2105). This will ensure tutors communicate with students in order of arrival.
4. It is helpful to be prepared with course notes and possibly a computer to access online homework and/or course materials (Note: there are a limited number of desktop computers available for use).
5. Remain respectful, patient, and courteous with fellow students and tutors.
6. Communicate clearly and honestly with tutors about what concepts, topics, or problems you need help with.
7. Tutors are there to help guide students without doing the work for them. Be receptive to feedback from tutors. Actively participate in asking questions, making observations, and responding to the tutor's comments.
8. Help keep the room clean. Dispose of any trash or recycling in the appropriate bins when you leave.
9. If you have an emergency, call 911 for immediate life/safety assistance. For non-emergencies or if an escort is needed, call Campus Police at 919-515-3000.
10. If you have any unresolved communication problems in the tutoring center, please contact Dr. Simon (lfpasley@ncsu.edu) or Mrs. Bennett (bennett@ncsu.edu) via email.